

ARIZONA TUITION AND FEES

Registration Fee (non-refundable after 5 business days from signing).....	\$125.00
Textbook	\$90.00
DANB RHS Exam.....	\$275.00
DANB RHS Exam Study Bundle.....	\$140.00
Tuition and materials.....	\$3,160.00
TOTAL.....	\$3,790.00

***Total cost is for pay in full only.**

Does not include ACH charges for payment plans (option 2 or 3)

Tuition and fee charges are subject to change at the discretion of the school. Any tuition or fee increases will become effective for the school term following student notification of the increase.

I am hereby enrolling in the Dental Assistant Academy for the term stated above and my enrollment is subject to the terms and conditions in this enrollment agreement. MINORS UNDER 18 SHALL NOT SIGN THIS AGREEMENT UNLESS ACCOMPANIED BY A LEGAL PARENT OR GUARDIAN.

Signature _____ Date _____

Signature (if under 18) _____ Date _____

_____ Student's Initials

ARIZONA Refund Policy

Three-Day Cancellation: An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid. No later than 30 days of receiving the notice of cancellation, the school shall provide the 100% refund. Dental Assistant Academy is in accordance with Arizona Administrative Code Title 4, Chapter 39. There is one (1) term for this program that is 10 weeks in length. Refunds for tuition and refundable fees shall be made in accordance with the following provisions as established by Arizona Administrative Code R4-39-404.

Uniform Tuition Refund Policy

1. Provide the following refunds for a student who with- draws from or is terminated by the licensee:

1. Before beginning classes in a time period, a refund of 100 percent of the tuition charges for the time period;
2. If 10 percent or less of the time period used under subsection (D)(3) has expired, a refund of at least 90 percent of the tuition charges for the time period;
3. If more than 10 percent but less than or equal to 20 percent of the time period used under subsection (D)(3) has expired, a refund of at least 80 percent of the tuition charges for the time period;
4. If more than 20 percent but less than or equal to 30 percent of the time period used under subsection (D)(3) has expired, a refund of at least 70 percent of the tuition charges for the time period;
5. If more than 30 percent but less than or equal to 40 percent of the time period used under subsection (D)(3) has expired, a refund of at least 60 percent of the tuition charges for the time period;
6. If more than 40 percent but less than or equal to 50 percent of the time period used under subsection (D)(3) has expired, a refund of at least 50 percent of the tuition charges for the time period; and
7. If more than 50 percent of the time period used under subsection (D)(3) has expired, no refund or a refund in an amount determined by the licensee.

Applicant signature: _____ Date: _____

Parent or Guardian (if applicable): _____ Date: _____

School representative: _____ Date: _____

_____ Student's Initials

ARIZONA Complaint or Grievance Procedure in agreement with Arizona Administrative Code

R4-39-403.

R4-39-403. Complaint Procedures

A. If a student has a complaint against a licensee and exhausts all available grievance procedures, including all appeals, established by the licensee, the student may file a written complaint with the Board. The student shall ensure that the complaint is filed within two years after the latest of the following. The date on which the student:

1. Last attended the licensee;
2. Completed the licensee's grievance procedure, including all appeals; or
3. Is able to demonstrate that the licensee failed to follow the licensee's grievance procedure.

B. A student who files a complaint under subsection (A) shall:

1. Use a form that is available from the Board,
2. Sign the form and attest that all information provided is true and correct, and
3. Attach to the form documentation that supports the alle-

C. The Board shall not accept an anonymous complaint. An individual, whether a student or non-student, who files a complaint may request to remain anonymous to the licensee if the individual believes the complaint may result in adverse action towards the individual. The Board cannot, however, guarantee that disclosure of the individual's identity will not occur in the process of honoring the licensee's due process rights.

D. The Board shall not accept a complaint regarding a grade dispute or the licensee's employment practices or compliance with the Americans with Disabilities Act.

E. After the complaint committee authorized under A.R.S. § 32- 3052(D) reviews the complaint and the results of the staff investigation of the complaint, the complaint committee shall take one of the actions defined under A.R.S. § 32-3052(E).

F. If a non-student has a complaint against a licensee, the non- student may file a written complaint with the Board. The non- student complainant shall ensure that the complaint is filed within one year from the date on which the event prompting the complaint occurred.

G. Subsections (B) through (E) apply to non-student complaints. Individual believes the complaint may result in adverse action towards the individual. The Board cannot, however, guarantee that disclosure of the individual's identity will not occur in the process of honoring the licensee's due process rights. _____ Student's Initials

D. The Board shall not accept a complaint regarding a grade dispute or the licensee’s employment practices or compliance with the Americans with Disabilities Act.

E. After the complaint committee authorized under A.R.S. § 32- 3052(D) reviews the complaint and the results of the staff investigation of the complaint, the complaint committee shall take one of the actions defined under A.R.S. § 32-3052(E).

F. If a non-student has a complaint against a licensee, the non- student may file a written complaint with the Board. The non- student complainant shall ensure that the complaint is filed within one year from the date on which the event prompting the complaint occurred.

G. Subsections (B) through (E) apply to non-student complaints.

Applicant signature: _____ Date: _____

Parent or Guardian (if applicable): _____ Date: _____

School representative: _____ Date: _____

_____ Student’s Initials

ARIZONA CODE 47-3302. Holder in due course

A. Subject to subsection C of this section and section 47-3106, subsection D, "holder in due course" means the holder of an instrument if:

1. The instrument when issued or negotiated to the holder does not bear such apparent evidence of forgery or alteration or is not otherwise so irregular or incomplete as to call into question its authenticity; and

2. The holder took the instrument:

(a) For value;

(b) In good faith;

(c) Without notice that the instrument is overdue or has been dishonored or that there is an uncured default with respect to payment of another instrument issued as part of the same series;

(d) Without notice that the instrument contains an unauthorized signature or has been altered; (e) Without notice of any claim to the instrument described in section 47-3306; and

(f) Without notice that any party has a defense or claim in recoupment described in section 47-3305, subsection A.

B. Notice of discharge of a party, other than discharge in an insolvency proceeding, is not notice of a defense under subsection A of this section, but discharge is effective against a person who became a holder in due course with notice of the discharge. Public filing or recording of a document does not of itself constitute notice of a defense, claim in recoupment or claim to the instrument.

C. Except to the extent a transferor or predecessor in interest has rights as a holder in due course, a person does not acquire rights of a holder in due course of an instrument taken:

1. By legal process or by purchase in an execution, bankruptcy or creditor's sale or similar proceeding;

2. By purchase as part of a bulk transaction not in ordinary course of business of the transferor;
or

3. As the successor in interest to an estate or other organization.

D. If, under section 47-3303, subsection A, paragraph 1, the promise of performance that is the consideration for an instrument has been partially performed, the holder may assert rights as a holder in due course of the instrument only to the fraction of the amount payable under the instrument equal to the value of the partial performance divided by the value of the promised performance.

_____ Student's Initials

E. If the person entitled to enforce an instrument has only a security interest in the instrument and the person obliged to pay the instrument has a defense, claim in recoupment or claim to the instrument that may be asserted against the person who granted the security interest, the person entitled to enforce the instrument may assert rights as a holder in due course only to an amount payable under the instrument which, at the time of enforcement of the instrument, does not exceed the amount of the unpaid obligation secured.

F. To be effective, notice must be received at a time and in a manner that gives a reasonable opportunity to act on it.

G. This section is subject to any law limiting status as a holder in due course in particular classes of transactions.

Applicant signature: _____ Date: _____

Parent or Guardian (if applicable): _____ Date: _____

School representative: _____ Date: _____

_____ Student's Initials